

Course Information



CI Arb
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Introduction to International Arbitration (Virtual) 29 October 2021, Asia Pacific

What is the aim of the module?

To provide an understanding of the general principles of international (i.e., non-domestic) arbitration and its relationship to other dispute resolution processes. The course will provide candidates with an introduction to the legal framework of, and good practice and procedure in, international arbitration in their jurisdiction.

What are the learning outcomes?

On successful completion of this course candidates will be able to:

- Understand the background to international arbitration.
- Describe the process and procedure of international arbitration.
- Understand international arbitration in the context of other forms of dispute resolution.

What is covered within the syllabus?

- Comparison of dispute resolution procedures.
- Fundamental principles of the international arbitration process.
- The UNCITRAL Model Law and Arbitration Rules.
- Arbitration rules: institutional and ad hoc agreements.
- Arbitration procedures: documents only and oral hearings.
- The legal framework: the importance of the seat, the New York Convention, procedural laws, and procedural rules.
- The arbitration agreement.
- Commencement of the arbitration.
- An arbitrator's jurisdiction and powers.
- The arbitration process: obligations of the tribunal, responsibilities and obligations of the parties.
- Managing the arbitration process: communications, preliminary meeting, interlocutory matters, dealing with factual and opinion evidence and disclosure of documents including introduction to the IBA Guidelines.
- Presenting the claim and the defence: alternative methods.
- Procedure at a typical hearing, including contrasting common and civil law jurisdictions.
- Costs and interest: alternative approaches in different jurisdictions.
- Essentials of an enforceable award.

How is the programme delivered?

The course is delivered over 1 day virtually on 29 October 2021. The course time is stated as below according to Branches:

Sri Lanka Branch	8.30am – 4.00pm
East Asia Branch (Myanmar)	9.30am – 5.00pm
Thailand Branch East Asia Branch (Vietnam)	10.00am – 5.30pm
Singapore Branch Malaysia Branch East Asia Branch (China, Hong Kong, Indonesia, Macau, Mongolia, Philippines and Taiwan)	11.00am – 6.30pm
East Asia Branch (Japan and South Korea)	12:00pm – 7:30pm

How will I be assessed?

Candidates on the course are expected to sit the online multiple-choice assessment. Candidates will be given login details to access the online platform and then have 28 days to complete the assessment, with three attempts during that time to complete it. The questions will be based on the contents of the CI Arb Introduction to International Arbitration course workbook. The assessment fee is payable separately after the course. Details on how to pay will be made available soon.

What are the entry requirements?

There are no entry requirements. The course is intended for candidates who:

- ✓ are new to the field of international arbitration.
- ✓ wish to learn more about international arbitration and its benefits to users.
- ✓ wish to become an Associate member of CI Arb.

What is the course fee and what does it include?

The fee includes registration on the course, the first attempt at the assessments and study materials. It excludes the online assessment fee to be paid separately after the course. The course fees are stated below according to Branches, Chapters and in some cases countries and have been calculated based on scales used by the Institute to determine members subscriptions. Please note that you must pay the relevant subscription to the Branch, Chapter and/or country in accordance with your registered address with the Institute:

Singapore Branch		SGD 450
Malaysia Branch		MYR 575
East Asia Branch	China, Myanmar, Mongolia, Philippines and Vietnam	HKD 760
	Indonesia, South Korea and Taiwan	HKD 960
	Macau	HKD 2,250
	Hong Kong and Japan	HKD 2,600
Thailand Branch		THB 3,000
Sri Lanka Branch		LKR 15, 000

How do I make payment?

All bank charges are to be borne by the remitting party.

Singapore Branch	Beneficiary Name: The Chartered Institute Of Arbitrators (Singapore) Limited Beneficiary Address: Maxwell Chambers Suites, 28 Maxwell Road, #02-17, Singapore 069120 Account No: 001-905849-0 Beneficiary Bank: DBS Bank Ltd Bank Code: 7171 Branch Code: 001 Swift Code: DBSSSGSG
Malaysia Branch	Beneficiary Name: International Group of Arbitrators Berhad Beneficiary Address: 21, Lorong Ara Kiri I, Lucky Garden, 59100 Kuala Lumpur Account No: 80 – 0882415 – 4 Beneficiary Bank: CIMB Bank Berhad Swift Code: CIBBMYKL
East Asia Branch	Account No: 002554830001 Name: Chartered Institute of Arbitrators (East Asia Branch) Bank: HSBC, 1 Queen's Road Central, Hong Kong Swift Code: HSBC HK HHH KH
Thailand Branch	Beneficiary Name: The Chartered Institute of Arbitrators Beneficiary Address: CNW Office & Residence, 827/1 Ladprao 87, Klong Chan, Bangkapi, Bangkok 10240 Account No: 408-385583-4 Beneficiary Bank: Siam Commercial Bank Public Company Limited (SCB) Branch Code 5290 (Sathorn Square Building Branch) Swift Code: SICOTHBK Bank Address: 98 Sathorn Square Building, North Sathorn Road, Silom , Bangrak, Bangkok 10500
Sri Lanka Branch	Beneficiary Name: The European Chamber of Commerce of Sri Lanka Beneficiary Address: c/o. The Kingsbury Colombo, #212, 2nd Floor, No. 48, Janadhipathi Mawatha, Colombo 01, Sri Lanka. Account Number: 002020687199 Bank: Hatton National Bank Bank Code: 7083 Branch Code: 002 Swift/Sort Code: HBLILKLX

What happens when I register for the course?

Upon successful registration on the course, candidates will receive confirmation they are booked on the course. Joining instructions and course materials will be sent to candidates prior to the course start date by email. Candidates will be provided with an electronic copy of a Workbook to assist them with their studies together with a suggested reading list.

What is CI Arb's policy on cancellation of courses?

CI Arb reserves the right to cancel or change the date, venue or content of programmes and the names of speakers, lecturers and tutors. Candidates will be provided with adequate notice of any change. If the Institute has to cancel a course, candidates will be provided with a full refund or the opportunity to transfer their registration to the next course. Should a candidate wish to cancel his or her registration of a course, notification must be received in writing to the respective branch secretariats below at least two weeks before the date the course is due to commence. If a candidate fails to give such notice, the CI Arb may apply a cancellation charge of 50% of the course fee or such other amount as it may in its sole discretion determine.

What is my next step when I complete the course?

On successful completion of this programme, candidates:

- ✓ will be awarded an Introductory Certificate
- ✓ may progress onto Module I of the International Arbitration Pathway
- ✓ will be eligible to apply for Associate grade of CI Arb, and take advantage of a range of educational and professional benefits

To register for the course and/or for more information, please contact:

Singapore Branch	Ms. Sunita Tavabalan STavabalan@ciarb.org
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East Asia Branch	Ms. Emily Poon ciarb@hkiac.org
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