

# One-step Training to Become **Accredited General Mediator**

## 40-hour General Mediator Training for HKMAAL Stage 1 Accreditation

Supporting Organisation:



Approved by **Hong Kong Mediation Accreditation Association Ltd (HKMAAL)**

**MEDIATION** is now the preferred way for building harmony and resolving differences in personal and business environment. An **Accredited General Mediator** status starts with a 40-hour Stage 1 Training, which people find useful in helping others and improving relationships.

**Date & Time:** 11, 12, 18, 19 & 25 September 2021 (Sat & Sun), 0900-1800

**Total hours/ Format:** 40 hours (2-day *webinar Lectures* & 3-day *physical Role-playing*)

**Medium:** Cantonese (Supplemented with English and with materials in English)

**Venue(s):** Kowloon Training Venue (TBC)

**Fee:** HKD13,500 ; discounted at HKD12,000 for HKLTI or HKIE members

A **Mediation Training Certificate** is awarded to those who have attended 100% and completed the training. They may then apply to HKMAAL to go on to HKMAAL Stage 2 assessment.

## Refresher Training for Mediation Practice for Stage 2 Assessment of HKMAAL

**PROPER AND TIMELY PREPARATION** are essential in proceeding toward accreditation under the HKMAAL Stage 2 Assessment. This 1-day revision Trainign is for those who are interested in enhancing one's practical skills to qualify as an **Accredited General Mediator**. **Welcome to attend both classes**

**Date & Time:** **Class A:** 16 October 2021 (Sat) 0900-1800 and/or

**Class B:** 11 December 2021 (Sat) 0900-1800

**Total hours/ Format:** 9 hours (*physical refresher training & role-playing*)

**Medium:** Cantonese (Supplemented with English and with materials in English)

**Venue(s):** Hong Kong Island OR Kowloon (TBC)

**Fee:** HKD4,000 ; discounted at HKD3,800 for HKLTI members

## Lead Trainer: **Dr. Christopher To** (Stage 1 Training & Stage 2 Refresher Training)

BEng (Hons), LLB (Hons), LLM, MA, Deng(Hons), PhD, PCLL, FCI Arb, FHKI Arb, FSI Arb, CEng, CITP, Chartered Arbitrator, HKMAAL(General) and HKIAC Accredited Mediator(General)

Dr. To holds qualifications in computing, engineering and law. He is an accredited mediator (General), chartered arbitrator, chartered engineer, chartered information technology professional and a law professor. He has twenty five years of experience on alternative dispute resolution techniques and is a sought-after speaker/moderator at international forums. He holds Adjunct Professorships from leading Universities and has written substantially on the subject of international arbitration and mediation in particular has written the hand book on Arbitration Law in Hong Kong (Lexis Nexis Butterworths) and the hand book on Mediation in Hong Kong Law and Practice (Wolters Kluwer Law and Business).

### And

**Mr. Simon Wong** (Stage 1 Training)

HKMAAL Accredited General Mediator

Simon Wong, a seasoned banker/ Corp director working at multi-national financial institutions over 35 years gained experiences in trade financing, China Trade, corporate financial advice and investment. He is also skilled in management of land development in Thailand and China over 4 years. His last senior position as CEO/Managing Director, retired as advisor for a land developer in China. Educated in Hong Kong, Macau, Taiwan and the USA, gained his BA, MBA and Master of Laws. He completed his LLM in Alternative Dispute Resolution in 2009 with HKU and the Vice-Chairman of Alumni Association until 2012. He was an Accredited Mediator since 2007 and also an Assessor of HKMAAL, he has been gained substantial experiences in training and mediated over 100 cases.

**Mr. Oscar Tan** (Stage 2 Refresher Training)

Barrister-at-law, HKMAAL & HKIAC Accredited General Mediator, BBA (Hon), LLB (Hon)

Mr. Oscar Tan is a practising barrister, seasoned mediator and educator. He obtained mediator accreditation from the Hong Kong Mediation Accreditation Association Limited (HKMAAL) and the Hong Kong International Arbitration Centre (HKIAC). Mr. Tan has been contributing to the development of mediation in Hong Kong since early 2000s. He has been appointed the first Administrator of the Lehman Brothers-related Investment Products Mediation and Arbitration Scheme commissioned by the Hong Kong Monetary Authority, the first Mediation Co-ordinator of the Law Society of Hong Kong, the first Senior Mediator cum Dispute Resolution Manager of the Financial Dispute Resolution Centre, and the first Mediation Executive of the HKIAC serving the Secretariat of HKMAAL. He is also currently teaching Mediation and Negotiation in the PCLL Programme of City University of Hong Kong.

HKMAAL  
Stage 1 Training

Refresher Training

HKMAAL  
Stage 2 Assessment  
(Almost every month held)

Become  
General Mediator  
HKMAAL

## 40-hour General Mediator Training for HKMAAL Stage 1 Accreditation

### Content:

- ❖ Essential knowledge of mediation
- ❖ Essential mediator skills building
- ❖ Accredited mediators and use of mediation in Hong Kong
- ❖ Mediator skills role-playing and assessing

### Who should attend:

- Business personnel, government officials, professionals, consultants, academics, etc.
- Those wishing to be Accredited Mediators
- Those interested in improving communication and conflict resolution skills
- Those wishing to know how mediation may assist them in their daily lives

## Refresher Training for Mediation Practice for Stage 2 Assessment of HKMAAL

### Content:

- ❖ Overview of the core competencies to qualify as an accredited mediator
- ❖ Practical Skills for Stage 2 Assessment
- ❖ What to observe and how to tackle tricky situations
- ❖ Role Playing & Exercises to enhance one's skills

### Who should attend:

- ✓ Those who have completed the "40-hour General Mediator Training for Stage 1 Accreditation General Mediator Training"
- ✓ Those interested in applying for the HKMAAL Stage 2 Assessment

### Application for enrollment:

- Due to the high demand, enrollment will be on a first-come-first served basis.
- Requirements - Participants interested in mediation and in applying such skills to their daily lives and work.
- Confirmation of application will be issued via e-mail.
- A Mediation Training Certificate will be issued to participants attending 100% and completed the training.
- Upon completing the Stage 1 requirements of the course, participants may apply for HKMAAL Stage 2 Assessment.
- For further details, please refer to [www.hkmaal.org](http://www.hkmaal.org).

**Registrations are on first-come-first served basis,**  
**HKLTI highly recommends registering for all training now!**  
***Join HKLTI Membership to Enjoy Discounted Price!!***

### REGISTRATION SLIP

Please complete and return the standard reply form together with a ***crossed cheque*** made payable to "Hong Kong Legal Training Institute Ltd." addressed to  
 Hong Kong Legal Training Institute,  
 Rm 503, Tower Two, Lippo Centre, Admiralty, Hong Kong.

For enquiries, please contact us at email@hklti.hk or on +852 2869 6322.

- ❑ Both training on "40-hour General Mediator Training for Stage 1 Accreditation" & "Refresher Training for Mediation Practice" **Class A only/Class B only/Class A & B \*** and enclose a cheque of **HKD15,800/HKD 19,000(HKLTi member) OR HKD 16,000/HKD19,500 (HKIE member) OR HKD 17,500/HKD21,000 (Non-member)** for registration fee. **OR**
- ❑ "40-hour General Mediator Training for Stage 1 Accreditation" and enclose a cheque of **HKD12,000 (HKLTi & HKIE member only) / HKD 13,500 (Non-member)** for registration fee. **OR**
- ❑ "Refresher Training for Mediation Practice" **Class A only/Class B only/Class A & B\*** and enclose a cheque of **HKD3,800 /HKD 7,000 (HKLTi member) OR HKD 4,000 /HKD7,500(Non-member)** for the registration fee.

*\*[Please encircle up to the class accordingly.]*

I may be contacted via the details provided below. I understand that the organiser(s) intends to use my below email for sending me their training / event information organised / supported by them and ***I may object to such use by ticking the box below.***

\*All fields are required.

\*Name: Mr./Ms. \_\_\_\_\_ \*HKLTi /HKIE Membership No. (if any): \_\_\_\_\_

\*Company: \_\_\_\_\_ \*Position: \_\_\_\_\_

\*Address: \_\_\_\_\_

\*Tel: (Office) \_\_\_\_\_ (Fax) \_\_\_\_\_ (Mobile) \_\_\_\_\_

\*Email: \_\_\_\_\_ \*Years of Working Experience: \_\_\_\_\_

\*Type of Business/Industry: Banking & Financial Construction Education Food & Beverage Government I.T. Retail  
Logistics Manufacturing Professional Service Property Others:

\*First Training with HKLTi? Yes No

\*Where did you hear about this course? HKLTi Website Facebook LinkedIn Instagram In-house Training Department  
Marketing eDM Referral Co-organiser(s) Others: \_\_\_\_\_

I would like to apply the HKLTi Membership. By applying the HKLTi Membership, I understand, agree and accept to all matters stating at [HKLTi Membership Terms and Conditions](#).

I ***object*** to the use of my above email or fax no. by the HKLTi for such direct marketing.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: 1. Registration is subject to confirmation by the organiser(s).  
 2. The organiser(s) reserves the rights, when necessary, to cancel or to change the logistics and the delivery, including the visiting lecturer(s), content, date, time and venue, for the event.