

Organiser:

hklti 香港法律培訓學院
Hong Kong Legal Training Institute

hklti CORPORATE
香港法律培訓學院企業培訓中心
HKLTi Corporate Training Centre
hklti ONLINE
香港法律培訓學院網上培訓中心
HKLTi Online Training Centre

Supporting Organisation:

HKIE THE HONG KONG
INSTITUTION OF ENGINEERS
香港工程師學會
Construction Dispute Resolution Committee
建造事務爭端解決委員會

40-hour General Mediator Training for Stage 1 Accreditation *Hybrid Mode*

Approved by Hong Kong Mediation Accreditation
Association Limited (HKMAAL)

MEDIATION is now the preferred way for building harmony and resolving differences in personal and business environment. An **Accredited Mediator** status starts with a 40-hour Stage 1 Training, which people find useful in helping others and improving relationships.

Total hours: 40 hours (5 sessions) (2 Lecture Sessions & 3 Role-playing Sessions)
Class: 11, 12, 18, 19 & 25 September 2021 (Sat & Sun)
Time: 0900-1800
Medium: Cantonese (Supplemented with English and with materials in English)
Venue(s): TBC
Fee: HKLTI Member: HK\$12,000 ; Non- Member: HK\$13,500

A Mediation Training Certificate is awarded to participants who have attended 100% and completed the training. Pending approval by HKMAAL, on completion, participants are entitled to go on to HKMAAL Stage 2 assessment.

Who should attend:

- Business personnel, government officials, professionals, consultants, academics, etc.
- Those wishing to be Accredited Mediators
- Those interested in improving communication and conflict resolution skills
- Those wishing to know how mediation may assist them in their daily lives

Becoming Accredited General Mediator

- Step 1: ➤ HKMAAL Stage 1 Training
- Step 2: ➤ HKMAAL Stage 2 Assessment
- Step 3: ➤ Application to HKMAAL



Lead Trainer: Dr. Christopher To

BEng (Hons), LLB (Hons), LLM, MA, DEng, PhD, PCLL, FCIArb, FHKI Arb, FSI Arb, CEng, CITP, Chartered Arbitrator, HKMAAL (General) and HKIAC Accredited Mediator (General)

Dr. To holds qualifications in computing, engineering and law. He is an accredited mediator (General), chartered arbitrator, chartered engineer, chartered information technology professional and a law professor. He has twenty five years of experience on alternative dispute resolution techniques and is a sought-after speaker/moderator at international forums. He holds Adjunct Professorships from leading Universities and has written substantially on the subject of international arbitration and mediation in particular has written the hand book on Arbitration Law in Hong Kong (Lexis Nexis Butterworths) and the hand book on Mediation in Hong Kong Law and Practice (Wolters Kluwer Law and Business).

Organiser:

Supporting Organisation:

- » **Essential knowledge of mediation**, including Negotiation, Mediation, Processes of Conflict Resolution and Dispute Resolution, Facilitative Mediation, Opening Statement and the Mediator's Role, Demonstration, Dealing with Emotions / Difficult Parties, Agenda Setting, Role Play, Actual Case Sharing
- » **Essential mediator skills building**, involving role-plays & exercises on Separate Sessions, Second Joint Session, Overcoming Negotiation Impasse, Facilitating Agreements, Fine-tuning and Closing, Settlement Agreement and Concluding Mediation, Termination and Post Mediation.
- » **Accredited mediators and use of mediation in Hong Kong**, covering role-plays and exercises on relevant legal context, such as Mediator's Impartiality, Use of Legal Representatives and Experts in Mediation, Cultural and Other Issues in Mediation.
- » **Mediator skills role-playing and assessing**, for practicing skills and knowledge in simulated general mediation cases, with Accredited Mediators observing and assessing performance against HKMAAL's accreditation standards.

Training objectives:

- Enable learning of basic principles, theory and practical knowledge on mediation
- Learn to apply the relevant facilitative mediation skills in resolving disputes of a practical nature
- Achieve the HKMAAL Stage 1 accreditation as an Accredited General Mediators of HKMAAL
- Allow one to prepare for HKMAAL Stage 2 requirements

Application for enrollment:

- Due to the high demand, enrollment will be on a first-come-first served basis.
- Requirements - Participants interested in mediation and in applying such skills to their daily lives and work.
- Confirmation of application will be issued via e-mail.
- A Mediation Training Certificate will be issued to participants attending 100% and completed the training.
- Upon completing the Stage 1 requirements of the course, participants may apply for HKMAAL Stage2 Assessment.
- For further details, please refer to www.hkmaal.org.

REGISTRATION SLIP

Please complete and return the standard reply form together with a **crossed cheque** made payable to
"Hong Kong Legal Training Institute Ltd." addressed to
Hong Kong Legal Training Institute,
Rm 503, Tower Two, Lippo Centre, Admiralty, Hong Kong.

For enquiries, please contact us at email@hklti.hk or on +852 2869 6322.

Event Name: 40-hours General Mediator Training for Stage 1 Accreditation *Please tick as applicable in relation to the registration fee.*

HKLTi/HKIE/HKIE CDRC Member: I enclose a cheque of **HKD12,000.00**. Non-Member: I enclose a cheque of **HKD13,500.00**.

I may be contacted via the details provided below. I understand that the organiser(s) intends to use my below email for sending me their training / event information organised / supported by them and **I may object to such use by ticking the box below.**

*All fields are required.

*Name: Mr./Ms. HKLTi/HKIE/HKIE CDRC Membership No. (if any): _____

*Company: _____ *Position: _____

*Address: _____

*Tel: (Office) _____ (Fax) _____ (Mobile) _____

*Email: _____ *Years of Working Experience: _____

*Type of Business/Industry: Banking & Financial Construction Education Food & Beverage Government I.T. Retail
 Logistics Manufacturing Professional Service Property Others:

*First Training with HKLTi? Yes No

*Where did you hear about this course? HKLTi Website Facebook LinkedIn Instagram In-house Training Department
 Marketing eDM Referral Co-organiser(s) Others: _____

I would like to apply the HKLTi Membership. By applying the HKLTi Membership, I understand, agree and accept to all matters stating at [HKLTi Membership Terms and Conditions](#).

I **object** to the use of my above email or fax no. by the HKLTi for such direct marketing.

Signature: _____ Date: _____

NOTE:

1. Registration is subject to confirmation by the organiser(s).

2. The organiser(s) reserves the rights, when necessary, to cancel or to change the logistics and the delivery, including the visiting lecturer(s), content, date, time and venue, for the event.